

**TABERNACLE TOWNSHIP COMMITTEE  
CLOSE OUT MEETING OF DECEMBER 29, 2014**

Mayor Joseph W. Barton called the meeting to order at 10:06 a.m. followed by the Pledge of Allegiance to the flag.

The Municipal Clerk read the Sunshine Notice Statement as follows:

**Sunshine Notice:** This meeting is called pursuant to the Open Public Meetings Law. This meeting of **December 29 2014** was included in a list of notices sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

**Roll Call:**

Kimberly A. Brown.....Township Committee  
Richard Franzen.....Township Committee  
Stephen V. Lee, IV.....Deputy Mayor  
**Joseph Yates, IV.....Township Committee (Absent)**  
Joseph Barton.....Mayor

**In attendance:**

Douglas A. Cramer, Township Administrator  
Terry W. Henry, Chief Finance Officer  
La Shawn R. Barber, Municipal Clerk

**Public Comment on agenda items only.**

Fran Brooks, Moores Meadow Road, questioned the bill list regarding the service made to Board of Fire Commissioners.

There were no further comments.

**Approval of Bills**

- A motion was made by Mr. Franzen, seconded by Ms. Brown, to approve the bills. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

**Approval of Minutes**

- A motion was made by Ms. Brown, seconded by Mr. Franzen, to approve the minutes of November 24, 2014 (regular). Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Ayes: Brown, Franzen, Barton      Nays: 0      Abstain: Lee      Absent: Yates

- A motion was made by Ms. Brown, seconded by Mr. Franzen, to approve the minutes of December 8, 2014 (regular). Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Ayes: Brown, Franzen, Barton      Nays: 0      Abstain: Lee      Absent: Yates

**Resolutions**

**RESOLUTION 2014-170  
AUTHORIZING THE CLERK'S OFFICE  
TO CLOSE OUT PETTY CASH FUND IN THE AMOUNT OF FIFTY DOLLARS**

**WHEREAS**, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office of the Township of Tabernacle; and

**WHEREAS**, said Petty Cash Fund received approval from the Director of Local Government Services many years ago to continue under the control of the Township Clerk; and

**WHEREAS**, it is the desire of the Township Clerk to receive approval for said fund be **closed-out at the end of fiscal year 2014**.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey as follows:

1. **La Shawn R. Barber, Township Clerk**, be and is hereby appointed custodian of petty cash and is authorized and permitted to close out a Petty Cash Fund **in the amount \$50.00** pursuant to the provisions of N.J.S.A. 40A: 5-2. Said Petty Cash Fund shall be reopened January 1<sup>st</sup> – December 31, 2015 and will be used by such office or department to pay claims for small miscellaneous expenses not to exceed \$50.00.
2. **La Shawn R. Barber, Township Clerk**, having custody of the Fund is bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.
3. A certified copy of this Resolution shall be sent to the Township Auditor and Chief Finance Officer.
  - A motion was made by Mr. Franzen seconded by Ms. Brown, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

**RESOLUTION 2014-171  
RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.**

**WHEREAS**, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

- **18 Worrell Road - Block 330 Lot 9.01 ;and**

**WHEREAS,** the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

**WHEREAS,** this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
  - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
  - b. Six inch (6") thick, HMA 19M64, stabilized base course.
  - c. 20:1 sand/cement subbase.
  - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days from notification to start work from applicant. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. The applicant's contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. The applicant's contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. The applicant's contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.
10. The applicant's contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas services.

**BE IT FURTHER RESOLVED** that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- A motion was made by Mr. Barton seconded by Mr. Franzen, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

#### **RESOLUTION 2014-172**

#### **RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.**

**WHEREAS,** South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

- PRICKTTS MILL ROAD (STAGS LEAP COURT TO CONSTITUTION DRIVE) INSTALL GAS MAIN; and

**WHEREAS,** the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

**WHEREAS,** this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
  - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
  - b. Six inch (6") thick, HMA 19M64, stabilized base course.
  - c. 20:1 sand/cement subbase.
  - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days from notification to start work from applicant. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. The applicant's contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. The applicant's contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. The applicant's contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.

10. The applicant's contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas services; and

**BE IT FURTHER RESOLVED** that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- A motion was made by Mr. Barton seconded by Mr. Franzen, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

#### **RESOLUTION 2014-173**

##### **RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY**

**WHEREAS**, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

- **400 PRICKETTS MILL ROAD – BLOCK 803.01, LOT 12.03;** and

**WHEREAS**, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

**WHEREAS**, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
  - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
  - b. Six inch (6") thick, HMA 19M64, stabilized base course.
  - c. 20:1 sand/cement subbase.
  - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days from notification to start work from applicant. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. The applicant's contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. The applicant's contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. The applicant's contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction project, the contractor will make every effort to keep disturbance to a minimum.
10. The applicant's contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas services.

**BE IT FURTHER RESOLVED** that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- A motion was made by Mr. Barton seconded by Mr. Franzen, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

#### **RESOLUTION 2014-174**

##### **RE: BUDGET TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

**WHEREAS**, the approval of this resolution to be adopted by not less than 2/3 votes of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle that the following transfers be made:



**FROM (inside cap)**

4-01-20-100-101	Administration S&W	3,000.00
4-01-20-120-101	Township Clerk S&W	3,000.00
4-01-20-155-101	Legal S&W	4,000.00
4-01-20-165-204	Engineering O.E.	4,000.00
4-01-22-195-101	Construction S&W	2,000.00
4-01-26-300-101	Public Works S&W	18,000.00
4-01-26-305-204	Solid Waste Collection	11,000.00
4-01-43-490-101	Municipal Court S&W	2,000.00
Total		<b>\$47,000.00</b>

**TO (inside cap)**

4-01-20-100-281	Administration O.E.	3,000.00
4-01-20-155-204	Legal O.E.	14,000.00
4-01-26-300-299	Public Works O.E.	18,000.00
4-01-31-435-290	Street Lighting	1,000.00
4-01-31-447-213	Heating Fuel	4,000.00
4-01-31-460-262	Gasoline	5,000.00
4-01-43-490-284	Municipal Court O.E.	2,000.00
Total		<b>\$47,000.00</b>

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Chief Financial Officer.

- A motion was made by Mr. Franzen seconded by Ms. Brown, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton Ayes: 4 Nays: 0 Absent: 1

**Resolution 2014-175:  
Cancellation of taxes per tax exemption.**

**WHEREAS**, the Tax Assessor has found referenced parcels qualified for full exemption for the following:

**Block 1502, Lot 6**

**2014 – Third and Fourth Quarter – Total \$3,368.25**

**Block 1502, Lot 7**

**2014 – Third and Fourth Quarter – Total \$1,890.67**

**WHEREAS**, the Tax Collector is advocating the following account show the status for cancellation of taxes.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, cancels the quarter taxes as per tax exemption on the aforementioned property.

**BE IT FURTHER RESOLVED**, that the Tax Assessor and Tax Collector be forward a certified copy of this resolution.

- A motion was made by Ms. Brown seconded by Mr. Franzen, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2014-176  
AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES PURSUANT TO A TOTALLY DISABLED  
VETERAN EXEMPTION**

**WHEREAS**, Clifford R Toye, owner of 29 Acorn Drive (Block 506 Lot 2) has applied for exemption from property taxes as a Total Disabled Veteran pursuant to NJSA 54:4-30.30: and

**WHEREAS**, said application has been received by the Township Assessor; and

**WHEREAS**, the Assessor has reviewed the application and requisite proofs, and finding them to be in order, recommends approval of the exemption; and

**WHEREAS**, the exemption commences December 12, 2014 in accord with certification of 100% disability granted by the Department of Veteran Affairs; and

**WHEREAS**, the exemption is for the December 12, 2014 to December 31, 2014, Preliminary Tax period, and which must now be cancelled in recognition of this exemption; and

**NOW THEREFORE BE IT RESOLVED** by the Tabernacle Township Committee that the Tax Collector is hereby authorized to cancel the 4<sup>th</sup> Quarter Preliminary Tax period from December 12, 2014 to December 31, 2014 for Block 506 Lot 2. A certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

- A motion was made by Mr. Franzen seconded by Ms. Brown, to adopt the resolution. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton Ayes: 4 Nays: 0 Absent: 1



**Public Comment**

Fran Brooks, Moores Meadow Road, spoke about a previous report made by the Township Administrator regarding individual members of the fire company and questioned how expenses can be divided between the fire company and the fire district.

Mr. Cramer advised her that it will be addressed in the 2015 budget.

Ms. Brooks inquired if the chief of the fire company will present a report or come to the meetings.

Mr. Franzen spoke of his feelings of not seeing the need for it to be a regular scheduled event. If there is an issue or if the Township Committee sees the need, they will be here, same as presently we have with the squad, and emergency management.

### **Executive Session Resolution**

**WHEREAS**, the Governing Body wishes to discuss personnel matters involving **application review of the RFP for 2015 professional services**. Pursuant to NJSA 10:4-12(B) (8) this matter will be discussed in a closed session from which the public shall be excluded.

- A motion was made by Mr. Lee seconded by Ms. Brown, to adopt the resolution to go into executive session at 10:22 a.m. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Brown, Franzen, Lee, Barton      Ayes: 4      Nays: 0      Absent: 1

### **Reopen to the public.**

Members of the Township Committee returned from executive session at 11:12 a.m. to pursue adjournment.

## **Adjournment**

The motion was made by Ms. Brown, seconded by Mr. Lee to adjourn the meeting. All were in favor. Members of the Township Committee adjourned the meeting at 11:14 a.m.

Respectfully submitted:

La Shawn R. Barber, RMC/CMR  
Municipal Clerk

- Approved: 02/23/2015